



Lake Placid Village, Inc.
Village Board Minutes
August 21, 2017

Minutes of the Lake Placid Village Board of Trustees Regular Meeting held on the above date at 5:00 pm in the Board Room on the first floor of the Municipal Hall, 2693 Main Street, Lake Placid, NY.

Present:	Craig Randall	Mayor
	Art Devlin	Deputy Mayor
	Peter Holderied	Trustee
	Scott Monroe	Trustee
	Jason Leon	Trustee
	Paul Ellis	Treasurer
	Ellen M. Clark	Clerk
	Janet Bliss	Attorney
Others Present:	Cathy Johnston	Holiday Village Stroll
	Jon Donk	Holiday Village Stroll
	Antonio Olivero	Adirondack Daily Enterprise
	Jim Hughes	

Mayor Randall opened the meeting at 5:00 pm and presided over the meeting starting with the Pledge of Allegiance.

Speakers

Cathy Johnston came to speak about this year's Holiday Village Stroll taking place December 8 - 10, which would be chaired by Jon Donk. There would be the usual tree, fire truck, Jingle Bell Run, more music, new sponsorships, and hopefully snow. They'll attempt to have store owners keep shops open later, but because of the evening events there aren't many people on Main Street then. It was suggested that particularly restaurants stay open later, because people will be looking for meals then.

Resolution #191 – 2017

On motion by Trustee Leon, seconded by Trustee Holderied, the Board resolved as follows:-

To approve the dates of December 8 – 10, 2017 as Holiday Stroll Weekend in Lake Placid, under the same terms and conditions as in years past.

Trustees Devlin, Trustee Leon, Trustee Holderied and Trustee Monroe voted AYE.

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Clerk's Items

NYMIR SUBSCRIBER AGREEMENT

Resolution #192 – 2017

On motion by Trustee Monroe, seconded by Trustee Holderied, the Board resolved as follows:-

To authorize the Mayor to execute the subscriber's agreement with New York Municipal Insurance Reciprocal for the Village as well as the additional agreement to satisfy surplus contribution capitalization obligation. The original agreement is on file in the Clerk's Office.

Trustees Devlin, Trustee Leon, Trustee Holderied and Trustee Monroe voted AYE.

BID FOR 2000 KV TRANSFORMER

Resolution #193 – 2017

On motion by Trustee Leon, seconded by Trustee Monroe, the Board duly resolved as follows:-

To award the bid for the 2000 KV Transformer to ERMCO for \$25,780, the lowest received bid. The bid is included below.

Trustee Devlin, Trustee Leon, Trustee Holderied and Trustee Monroe voted AYE.

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Bidder Information:

Name of Business: ERMCO
C/O DELTA-Wife Associates
Contact Person: Michael Kane
Address: P.O. Box 573
City, State, Zip: CAZENOVIA, N.Y. 13035
Phone Number: 315 - 682 - 3339
Email: M.Kane@A-Z-Net.com



The undersigned proposes to provide the below signage in accordance with the bid documents for the following sums:

2000 KVA Pad- mount Transformer:

With Type II Mineral Oil Price: \$ 25,782.00
Amount in Words: Twenty Five Thousand Seven Hundred Eighty Two

2000 KVA Pad- mount Transformer:

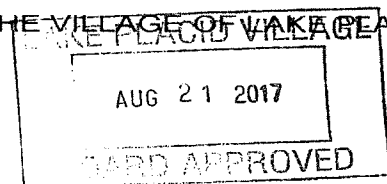
With less flammable natural Ester fluid insulating oil Price: \$ 34,796.00
Amount in Words: Thirty Four Thousand Seven Hundred Ninety Six

We have read and understand this Bid and propose to provide the materials in accordance with these documents. We have attached 6 pages as a part of this proposal.

Signed: [Signature]
Name Printed: M. J. Kane
Title: Sub.
Date: 8/8/17
(Note) See attached ERMCO Price data sheet # 472809 with drawing

BID SUBMISSION FORM TO SUBMITTED TO THE VILLAGE OF LAKE PLACID

Bid Form



BF 1

CROWN PLAZA NOISE ORDINANCE VARIANCE APPLICATION FOR SEPTEMBER

Resolution #194 – 2017

On motion by Trustee Devlin, seconded by Trustee Monroe, the Board duly resolved as follows:-

To approve the Crown Plaza's Golf Club House Noise Ordinance Waiver application for the events listed therein for September 2017, with the requirement that each event is moved inside by 11 pm.

Trustees Devlin, Trustee Leon, Trustee Holderied and Trustee Monroe voted AYE.

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TROJAN ENERGY SYSTEMS SERVICE AGREEMENT FOR A WWTP BOILER

Resolution #195 - 2017

On motion by Trustee Leon, seconded by Trustee Holderied, the Board resolved as follows:

To approve the renewal of the Trojan Energy Systems Service Agreement for the wastewater treatment plant for the annual cost of \$4,490.

Trustee Devlin, Trustee Monroe, Trustee Holderied and Trustee Leon voted AYE.

Mayor Randall noted that the fall tune-up recommendations provided by Trojan are not part of this resolution and would require further discussion with the Superintendent of DPW prior to approval.

The original contract is on file in the Village Clerk's office.

CROSS CONNECTION/BACKFLOW PREVENTION PROGRAM

Resolution #196 - 2017

On motion by Trustee Holderied, seconded by Trustee Devlin, the Board resolved as follows:

To approve the proposed Cross Connection/Backflow Prevention Program as prepared by Ivan Zdrahal Associates and agreed upon with the NYS Department of Health.

Trustee Devlin, Trustee Monroe, Trustee Holderied and Trustee Leon voted AYE.

The original contract is on file in the Village Clerk's office.

LAKE PLACID SKI CLUB REQUEST FOR OLYMPIC CAR SHOW PARADE ON 9/3/17

Resolution #197 – 2017

On motion by Trustee Leon, seconded by Trustee Holderied, the Board duly resolved as follows:-

To approve the Lake Placid Ski Club request to have a parade of antique cars for the Olympic Car Show on September 3, 2017.

Trustee Devlin, Trustee Leon, Trustee Holderied and Trustee Monroe voted AYE.

NYCOM FALL TRAINING SCHOOL IN SARATOGA – 9/11 - 9/15

Resolution #198 – 2017

On motion by Trustee Devlin, seconded by Trustee Holderied, the Board duly resolved as follows:-

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To authorize the Treasurer, any Trustee, Officer, Department Head or Supervisor to attend the fall training session of NYCOM in Saratoga Springs, NY from September 11 to September 15, 2017 with approved expenses paid.

Trustee Devlin, Trustee Leon, Trustee Holderied and Trustee Monroe voted AYE.

Treasurer's Items

WARRANT AFFIDAVIT #26 – 2016-17

Resolution #199 - 2017

On motion offered by Trustee Holderied, seconded by Trustee Leon, the Board resolved as follows:-

To authorize the payment of the bills as presented on Warrant Affidavit #26 – 2016-17. The affidavit is included below.

Trustee Leon, Trustee Monroe, Trustee Holderied and Trustee Devlin voted AYE.

Lake Placid Village, Inc.
2693 Main Street, Lake Placid, New York, 12946
Phone: 518-523-9952, Fax: 518-523-1362
www.villageoflakeplacid.ny.gov

AFFIDAVIT #26 2016-2017

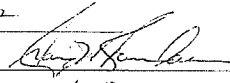
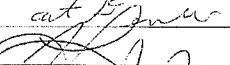
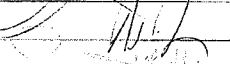
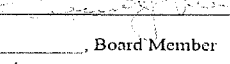
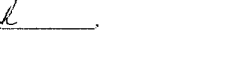
We, the undersigned, acting as a Board of Auditors to the Village of Lake Placid, NY
do approve that the Village Treasurer is authorized to issue checks as per the presented
and approved Warrant and is also authorized to make the following transfers as listed
below based on the warrants approved at the Board Meeting on **August 21, 2017**.

Checks and bank drafts for 08/08/2017-08/08/2017 for Fiscal Year 2016-2017:
Check #'s 51149-51181, DOC #S: 337039– 337166

TOTAL WARRANT OF ITEMS PRESENTED:		458,634.09
PLUS: UTILITY REFUND CKS =	\$	0.00
TOTAL WARRANT AND REFUNDS	\$	458,634.09

CREDIT – LISTED FUND CASH ACCOUNT		
GENERAL (A1) FUND: A1-0001-0200	-\$	50,757.92
HUD REVOLVING LOAN (CM) 0001-0200	-\$	0.00
ELECTRIC (EE) FUND: EE-0001-0200	-\$	381,181.79
WATER (FX) FUND: FX-0001-0200	-\$	3,196.37
SEWER (G3) FUND: G3-0001-0200	-\$	20,920.26
CAPITAL (H8) FUND: H8-0001-0200	-\$	2,577.75
TRUST & AGENCY (TA): TA-0001-0200	-\$	0.00

Date: 8-21-2017

 _____, Mayor
 _____, Trustee
 _____, Trustee
 _____, Trustee
 _____, Trustee

Audit Review by: RCJ, Board Member Date: 8-21-2017
Attest: Ellen Clark

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WARRANT AFFIDAVIT #2 – 2017-18

Resolution #200 - 2017

On motion offered by Trustee Devlin, seconded by Trustee Leon, the Board resolved as follows:-

To authorize the payment of the bills as presented on Warrant Affidavit #2 – 2017-18. The affidavit is included below.

Trustee Leon, Trustee Monroe, Trustee Holderied and Trustee Devlin voted AYE.

LAKE PLACID VILLAGE, INC.

2693 Main Street, Lake Placid, New York 12946
Phone: 518-523-9952, Fax: 518-523-1362
www.villageoflakeplacid.ny.gov

AFFIDAVIT #2 2017-2018

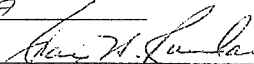

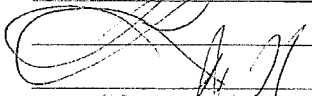
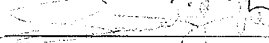
We, the undersigned, acting as a Board of Auditors to the Village of Lake Placid, NY do approve that the Village Treasurer is authorized to issue checks as per the presented and approved Warrant and is also authorized to make the following transfers as listed below based on the warrants approved at the Board Meeting on **August 21, 2017**.

Checks and bank drafts for 08/09/2017-08/21/2017 for Fiscal Year 2017-2018:
Check #'s, DOC #S: 337167– 337251

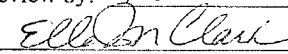
TOTAL WARRANT OF ITEMS PRESENTED:		182,350.62
PLUS: UTILITY REFUND CKS =	\$	0.00
TOTAL WARRANT AND REFUNDS	\$	182,350.62

CREDIT – LISTED FUND CASH ACCOUNT		
GENERAL (A1) FUND: A1-0001-0200	-\$	94,440.47
HUD REVOLVING LOAN (CM) 0001-0200	-\$	0.00
ELECTRIC (EE) FUND: EE-0001-0200	-\$	27,943.87
WATER (FX) FUND: FX-0001-0200	-\$	9,772.82
SEWER (G3) FUND: G3-0001-0200	-\$	35,623.50
CAPITAL (H8) FUND: H8-0001-0200	-\$	14,569.96
TRUST & AGENCY (TA): TA-0001-0200	-\$	0.00

Date: 8-21-2017

, Mayor
, Trustee
, Trustee
, Trustee

Audit Review by: AMJ, Board Member Date: 8-21-2017

Attest: , Village Clerk

The Treasurer stated that training for implementing online purchase ordering will be this coming Friday and all bills from last year will be input in the system under last year's budget. The new purchase order system will help us distinguish items that need to be carried over because they have been committed to, providing a more reliable system for tracking.

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Correspondence

MINUTES OF CONSTRUCTION MEETING RE SITE AND ROAD IMPROVEMENTS

The milling of Parkside and Mirror Lake Drive will be deferred until spring 2018 to give the ground time to make sure it's settled before putting a new coat on it. The Electric Department is continuing their work along upper Parkside this week. That will continue and then DPW will continue the sidewalks in that area. (Complete minutes included below.)

IVAN ZDRAHAL ASSOCIATES
ENGINEERING AND PLANNING
959 Route 146
Clifton Park, New York, 12065
518-383-0769
www.iza.cc

IVAN ZDRAHAL, PE
Member

MEMORANDUM June 29, 2017

Project: Village of Lake Placid Site & Road Improvements Project

Subject: Minutes of Construction Meeting No. 4 – June 19, 2017

Prepared by: Ivan Zdrahal, P.E., Project Engineer

Present at Meeting:

<u>Name:</u>	<u>Company:</u>	<u>Telephone:</u>	<u>Email address:</u>
Kimball Daby	Village Electric	(518) 523-2021	lineman1@villageoflakeplacid.ny.gov
Brad Hathaway	Village DPW Supt.	(518) 524-2509	dpw1@villageoflakeplacid.ny.gov
Todd Cochran	Kubricky Constr.	(518) 361-1862	tcocochran@dacollins.com
Bill Hanchett	Kubricky Constr.	(518) 361-1701	whanchett@dacollins.com
Ivan Zdrahal, P.E.	IZA Associates	(518) 369-9366	zdrahal@aol.com

Distribution:

<u>Name:</u>	<u>Company:</u>	<u>Telephone:</u>	<u>Email address:</u>
Craig Randall, Mayor	Village Mayor	(518) 523-2584	mayorrandall@villageoflakeplacid.ny.gov
Ellen M. Clark	Village Clerk	(518) 523-2584	clerkclark@villageoflakeplacid.ny.gov
Kimball Daby	Village Electric	(518) 523-2021	lineman1@villageoflakeplacid.ny.gov
Peter Holderied	Village Trustee	(518) 637-6482	trusteeholderied@villageoflakeplacid.ny.gov
Paul Ellis	Village Treasurer	(518) 523-9952	treasurer@villageoflakeplacid.ny.gov
Brad Hathaway	Village DPW Supt.	(518) 524-2509	dpw1@villageoflakeplacid.ny.gov
Todd Cochran	Kubricky Constr.	(518) 361-1862	tcocochran@dacollins.com
Bill Hanchett	Kubricky Constr.	(518) 361-1701	whanchett@dacollins.com

Items Discussed:

1. The distance between the inside curb faces shall be 6'-1" along Mirror Lake Drive.
2. Mirror Lake Drive layout will be revised between CB-4 and CB-6. IZA will provide a revised alignment.
3. An ornamental fence will be placed 12" from the outside edge of the curb.
4. Slip forming of curb quality and required touch-ups were discussed. Todd will check with A&K to determine the course of action and what can be done to avoid this in future installations.
5. The extension of the storm drain from CB-10 was discussed. IZA will obtain approval by the Village. If approved, IZA will provide a design plan to Todd. The cost of the extension will be paid under bid schedule items.

6. Lowering of water main at Hampton Inn storm drain connection schedule:

- a. Village will “cut-in” a 10” gate valve so that the water supply can be maintained for the Hampton Inn.
- b. Once done, the 6” and 10” water mains can be lowered.
- c. Water mains will be lowered Friday or the beginning of June 26th week.

Contractor’s work will be charged on a “time-and-material” basis for equipment and labor.

7. Curbing installation along Mirror Lake Drive will start after the July 4th holiday. The existing road pavement will be patched up along the curb line and at the storm drain pipe crossings.

The road will be milled and given a final paving in 2018. Consideration will be to extend Contractor’s Contract to next year to complete this work.

Delaying the final paving until next year will provide the extra time needed to recognize any potential differential settlements of the ground surface. These will be corrected before the final paving work.

8. The disturbed lawn area at the Hampton Inn will require reseeding.

9. Verizon may want an additional conduit installed. The Village Electric Department will coordinate this issue.

MEMO FROM IVAN ZDRAHAL RE STATUS OF PROJECTS DEVELOPMENT

The Main Street Sanitary Sewer project is moving ahead with information submitted to the NYS Department of Environmental Conservation and NYS Department of Transportation. (Complete minutes included below.)

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IVAN ZDRAHAL ASSOCIATES
ENGINEERING AND PLANNING

959 Route 146
Clifton Park, New York, 12065
518-383-0769
www.iza.cc

IVAN ZDRAHAL, PE
Member

MEMORANDUM

Meeting on August 4, 2017

Village of Lake Placid Projects
Status of Projects Development

Prepared by:
Ivan Zdrahal, P.E., Project Engineer

Present at Meeting:

<u>Name:</u>	<u>Company:</u>	<u>Telephone:</u>	<u>Email address:</u>
Craig Randall, Mayor	Village Mayor	(518) 523-2584	mayorrandall@villageoflakeplacid.ny.gov
Peter Holderied	Village Trustee	(518) 637-6482	trusteeholderied@villageoflakeplacid.ny.gov
Brad Hathaway	Village DPW Supt.	(518) 524-2509	dpw1@villageoflakeplacid.ny.gov
Ivan Zdrahal, P.E.	IZA Associates	(518) 369-9366	zdrahal@aol.com

Distribution:

<u>Name:</u>	<u>Company:</u>	<u>Telephone:</u>	<u>Email address:</u>
Craig Randall, Mayor	Village Mayor	(518) 523-2584	mayorrandall@villageoflakeplacid.ny.gov
Ellen M. Clark	Village Clerk	(518) 523-2584	clerkclark@villageoflakeplacid.ny.gov
Peter Holderied	Village Trustee	(518) 637-6482	trusteeholderied@villageoflakeplacid.ny.gov
Paul Ellis	Village Treasurer	(518) 523-9952	treasurer@villageoflakeplacid.ny.gov
Brad Hathaway	Village DPW Supt.	(518) 524-2509	dpw1@villageoflakeplacid.ny.gov

Items Discussed:

A: Site & Road Improvements Project

1. The Project is complete. There will be one more change order to reconcile project contract costs based on field measured final quantities.
2. Lawn area contains excessive amount of weed growth. This will be followed up on with the Contractor in the near future.
3. Remaining items to be completed by the Village:
 - Install split rail fencing.
 - Install lighting.

4. A Plan for the extension of Mirror Lake Drive improvements to the Town Line will be included as a Change Order with the Contractor.
5. IZA and Brad Hathaway will prepare a paving Change Order for work which will be completed in 2018 by the Contractor on Mirror Lake Drive and Parkside Drive.
6. Use of silt barrier was explained. This was a DEC requirement. The pipe trench excavation was too close to the lake and the silt fence could not be installed.
7. Use of traversable curb was approved for future access to individual driveways along Mirror Lake Drive.

B: Main Street Sanitary Sewer Project

1. Engineer's Report will be submitted to NYSDEC in the week of August 7th.
2. Application was submitted to NYSDOT for the proposed work on Main Street.
3. All basements of existing buildings will have to be visually inspected and their condition documented prior to construction of the sanitary sewer on Main Street.
4. Parkside storm sewer lining will be issued as a Change Order during the Main Street Sanitary Sewer contract work.
5. Construction of the sanitary sewer at the Lake House site will be scheduled for the Spring of 2018.

C: Parking Garage Project

1. Presented a sketch of possible initial improvements along Main Street.
2. The ensuing discussion involved:
 - Status of Eminent Domain. The estimated completion date is January 2018.
 - Possible negotiations with adjoining land owner adjacent to the Museum property to the north for possible inclusion in the parking improvements project.

Mayor Randall gave an update on the status of the eminent domain case and said that we are hopeful to have a decision from the Appellate Court on the appeal of the property owner in January.

Jim Hughes had a request/comment about parking on Main Street. He stated there is a parking spot in front of Emma's Creamery, next to his driveway. He is requesting a sign be placed at the spot for "compact vehicles only" in the spot next to the driveway because larger cars and trucks prevent seeing traffic coming down the street, creating a hazard. A conversation ensued around this topic. Mayor Randall said only a significant upgrade of parking on Main Street is going to solve the larger problem as it exists in a few locations on Main Street. Because Main Street is a state highway, the Village may need to contact the DOT for permission to place such a sign. The Village attorney stated she would look into what is needed regarding the request and advise the Board.

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ADJOURNMENT

With no further business to come before the Board, a motion to adjourn was made by Trustee Monroe, seconded by Trustee Leon and the meeting was unanimously adjourned at 5:58 pm.

Respectfully submitted,

A handwritten signature in cursive script, reading "Ellen M. Clark". The signature is written in dark ink and is positioned above the printed name.

Ellen M. Clark
Village Clerk