



Lake Placid Village, Inc.
Village Board Minutes
February 5, 2018

Minutes of the Lake Placid Village Board of Trustees Regular Meeting held on the above date at 5:00 pm in the Board Room on the first floor of the Municipal Hall, 2693 Main Street, Lake Placid, NY.

Present:	Craig Randall	Mayor
	Art Devlin	Deputy Mayor (via Skype)
	Peter Holderied	Trustee
	Scott Monroe	Trustee
	Jason Leon	Trustee
	Paul Ellis	Treasurer
	Anita Anthony Estling	Clerk

Others Present:	Griffin Kelly	Adirondack Daily Enterprise
	Brendan Kennedy	BST & Co. CPAs, LLP
	Kimball Daby	Electric Superintendent

Mayor Randall opened the meeting at 5:00 pm and presided over the meeting starting with the Pledge of Allegiance.

Speakers

Brendan Kennedy from BST, as the preparer of the Financial Report for the year ending July 31, 2017, presented the Report to the Village Board along with the deficiency letter. He reviewed details of the report in depth and said all in all, the Village is one of the better Village's around based on its financial condition and there are no significant deficiencies. A copy of the Financial Report is on file in the Village Clerk's Office and will be posted to the Village website. BST will return to review the Village Justice Court records in mid-February.

Clerk's Items

JANUARY 2, 2018 VILLAGE BOARD MINUTES

Resolution #19 – 2018

On motion by Trustee Leon, seconded by Trustee Monroe, the Board duly resolved as follows:-

To approve the regular Board Meeting minutes of January 2, 2018, as prepared by the Village Clerk.

Trustee Leon, Trustee Monroe, Trustee Devlin and Trustee Holderied voted AYE.

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FINANCIAL REPORT FOR YEAR ENDING JULY 31, 2017

Resolution #20 - 2018

On motion by Trustee Leon, seconded by Trustee Monroe, the board duly resolved as follows:-

To accept the Financial Reports for fiscal year ending July 31, 2017 including the AUD Report as prepared by BST & Co. CPA, LLC and submitted by the Village Treasurer. A copy of the Report is on file in the Village Clerk's Office.

Trustee Devlin, Trustee Leon, Trustee Monroe and Trustee Holderied voted AYE.

FINANCIAL POSITION REVIEW FY 2017, NYPA

Resolution #21 – 2018

On motion by Trustee Monroe, seconded by Trustee Holderied, the Board duly resolved as follows:-

To accept the Financial Position Review of the New York Power Authority as it relates to the Village Electric Utility for FY 2017.

Trustee Leon, Trustee Monroe, Trustee Devlin and Trustee Holderied voted AYE.

ELECTRIC RATE STUDY WITH NYPA

Resolution #22 – 2018

On motion by Trustee Monroe, seconded by Trustee Holderied, the Board duly resolved as follows:-

To authorize the Electric Department to proceed with a request to the New York Power Authority (NYPA) for a Rate Study to be conducted.

Trustee Leon, Trustee Monroe, Trustee Devlin and Trustee Holderied voted AYE.

BUDGET ADJUSTMENT AND INTER-FUND TRANSFER

Resolution #23 – 2018

On motion by Trustee Devlin, seconded by Trustee Monroe, the Board duly resolved as follows:-

To approve budget adjustments and inter-fund transfers for an accounting system upgrade.

Trustee Leon, Trustee Monroe, Trustee Devlin and Trustee Holderied voted AYE.

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ELECTRIC DEPARTMENT AGREEMENT WITH NATIONAL GRID, SUPPORT SERVICES

Resolution #24 – 2018

On motion by Trustee Holderied, seconded by Trustee Devlin, the Board duly resolved as follows:-

To approve the Electric Department to sign an agreement with National Grid to provide support services relating to the replacement of the failed 7.5 MVA transformer and associated relay upgrades, for up to \$30,000.

Trustee Leon, Trustee Monroe, Trustee Devlin and Trustee Holderied voted AYE.

ELECTRIC DEPARTMENT AGREEMENT WITH O'BRIEN AND GERE ENGINEERS

Resolution #25 – 2018

On motion by Trustee Monroe, seconded by Trustee Leon, the Board duly resolved as follows:-

To approve the Electric Department to sign an agreement with O'Brien and Gere Engineers, Inc. in the amount of \$22,330 for engineering services associated with upgrading Substation 3, Transformer 1 Relaying.

Trustee Leon, Trustee Monroe, Trustee Devlin and Trustee Holderied voted AYE.

ELECTRIC DEPARTMENT AGREEMENT WITH TECHNICAL ASSISTANCE AND SERVICES, INC.

Resolution #26 – 2018

On motion by Trustee Monroe, seconded by Trustee Devlin, the Board duly resolved as follows:-

To approve the Electric Department to sign an agreement with Technical Assistance and Services, Inc. in the amount of \$15,000 for work related to Relay Upgrade for Transformer #1 Substation 3.

Trustee Leon, Trustee Monroe, Trustee Devlin and Trustee Holderied voted AYE.

ELECTRIC DEPARTMENT AGREEMENT WITH TCI OF NY, LLC

Resolution #27 – 2018

On motion by Trustee Devlin, seconded by Trustee Monroe, the Board duly resolved as follows:-

To approve the Electric Department to sign an agreement with TCI of NY, LLC for the removal and disposal of transformers with PCBs greater than 50 PPM, at an estimated cost of \$6,603.

Trustee Leon, Trustee Monroe, Trustee Devlin and Trustee Holderied voted AYE.

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2018 LINEWORKER SAFETY/TRAINING PROGRAMS

Resolution #28 – 2018

On motion by Trustee Devlin, seconded by Trustee Monroe, the Board duly resolved as follows:-

To approve Edgar Baillargeon, Tony Blair, Joe Wilmot, Stuart Spotts, Chris Fadden, Troy Jacques, Justin Jordon, Ryan Taylor and Mark Pratt from the Electric Department to attend the 2018 Lineworker Safety and Training Programs offered by MEUA in Lake Placid over the course of several months at a cost of \$1,860.00 per attendee.

Trustee Leon, Trustee Monroe, Trustee Devlin and Trustee Holderied voted AYE.

GFOA ANNUAL CONFERENCE – 3/20 – 3/23, ALBANY, NY

Resolution #29 – 2018

On motion by Trustee Devlin, seconded by Trustee Monroe, the Board duly resolved as follows:-

To approve Paul Ellis and Mindy Goddeau to attend the GFOA Annual Conference in Albany, NY, March 20 – 23, 2018, with associated costs paid for.

Trustee Leon, Trustee Monroe, Trustee Devlin and Trustee Holderied voted AYE.

REVIEW BOARD APPOINTMENT

Resolution #30 – 2018

As appointed by Mayor Randall, per the recommendation of the Review Board Chairman, on motion by Trustee Devlin, seconded by Trustee Holderied, the Board duly resolved as follows:-

To approve William Walton to fill the vacant position on the Review Board.

Trustee Leon, Trustee Monroe, Trustee Devlin and Trustee Holderied voted AYE.

FIREWORKS DISPLAY FOR EMPIRE STATE GAMES, FEBRUARY 2, 6:30 PM

Resolution #31 – 2018

On motion by Trustee Devlin, seconded by Trustee Holderied, the Board duly resolved as follows:-

To ratify the request for a fireworks display for the Empire State Games, February 2, at 6:30 pm.

Trustee Leon, Trustee Monroe, Trustee Devlin and Trustee Holderied voted AYE.

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TAXI LICENSING EXTENSION

Resolution #32 – 2018

On motion by Trustee Devlin, seconded by Trustee Leon, the Board duly resolved as follows:-

To approve an extension of the existing taxi cab licenses to the next Board meeting to allow police personnel more time to process the applications.

Trustee Devlin, Trustee Leon, Trustee Monroe and Trustee Holderied voted AYE.

RESCHEDULED FIREWORKS DISPLAY FEBRUARY 16, 8:00 PM

Resolution #33 – 2018

On motion by Trustee Devlin, seconded by Trustee Holderied, the Board duly resolved as follows:-

To approve the reschedule of fireworks previously approved for January 13 and cancelled due to weather conditions, to February 16 at 8:00 pm, pending confirmation that all necessary parties have been informed of the date change.

Trustee Leon, Trustee Monroe, Trustee Devlin and Trustee Holderied voted AYE.

Treasurer's Items

WARRANT AFFIDAVIT #13 – 2017-18

Resolution #34 - 2018

On motion offered by Trustee Devlin seconded by Trustee Monroe, the Board resolved as follows:-

To authorize the payment of the bills as presented on Warrant Affidavit #13 – 2017-18. The affidavit is included below.

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LAKE PLACID VILLAGE, INC.
2693 Main Street, Lake Placid, New York 12946
Phone: 518-523-9952, Fax: 518-523-1362
www.villageoflakeplacid.ny.gov

AFFIDAVIT #13 2017-2018

We, the undersigned, acting as a Board of Auditors to the Village of Lake Placid, NY
do approve that the Village Treasurer is authorized to issue checks as per the presented
and approved Warrant and is also authorized to make the following transfers as listed
below based on the warrants approved at the Board Meeting on **February 5, 2018**

Checks and bank drafts for 01/17/2018-02/05/2018 for Fiscal Year 2017-2018:
Check #'s 52066-52163, DOC #'S: 339269-339496

TOTAL WARRANT OF ITEMS PRESENTED:		897,729.53
PLUS: UTILITY REFUND CKS =	\$	0.00
TOTAL WARRANT AND REFUNDS	\$	897,729.53
CREDIT - LISTED FUND CASH ACCOUNT		
GENERAL (A1) FUND: A1-0001-0200	-\$	228,178.87
HUD REVOLVING LOAN (CM) 0001-0200	-\$	0.00
ELECTRIC (EE) FUND: EE-0001-0200	-\$	588,824.40
WATER (FX) FUND: FX-0001-0200	-\$	27,215.78
SEWER (G3) FUND: G3-0001-0200	-\$	52,730.48
CAPITAL (H8) FUND: H8-0001-0200	-\$	780.00
0.00		
TRUST & AGENCY (TA): TA-0001-0200	-\$	0.00

Date: 2/5/18

[Signature] Mayor

[Signature] Trustee

[Signature] Trustee

[Signature] Trustee

[Signature] Trustee

Audit Review by: [Signature], Board Member Date: 2/5/18

Attest: [Signature], Village Clerk

Trustee Devlin, Trustee Monroe, Trustee Leon and Trustee Holderied voted AYE.

REVENUE AND EXPENSE REPORT

Resolution #35 - 2018

On motion by Trustee Holderied, seconded by Trustee Monroe, the Board duly resolved as follows:-

To approve the Revenue and Expense Report as of February 28, 2018 as prepared by the Treasurer.

Trustee Holderied, Trustee Leon, Trustee Monroe and Trustee Devlin voted AYE.

BANK STATEMENT

Resolution #36 - 2018

On motion by Trustee Devlin, seconded by Trustee Monroe, the Board duly resolved as follows:-

To approve the Bank Statement, as prepared by the Treasurer.

Trustee Holderied, Trustee Leon, Trustee Monroe and Trustee Devlin voted AYE.

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Paul reiterated the importance of the annual independent audit, and his belief that it's worth the cost to demonstrate the Village's financial stability and keeps things on track. Doing it every year ultimately saves money more in the long run from having to go back and recreate prior years. It is beneficial to our bond ratings and provides security to the community.

Mayor's Items

Mayor Randall shared the support letter that he signed on behalf of the Village for the Ausable River Association's application to the Lake Champlain Basin Program for a grant to help quantify the road salt pollution load to Mirror Lake and the Chubb River. If the grant is approved, the Village agrees to install fleet tracking and material data logging devices on one plow truck and one sidewalk sweeper/drop spreader, as well as participate in annual trainings on equipment calibration and maintenance, with the intention of assessing road salt impacts on Mirror Lake and helping find cost effective solutions to reducing the amount of salt we apply to our roads and sidewalks.

Resolution #37 - 2018

On motion by Trustee Monroe, seconded by Trustee Holderied, the Board duly resolved as follows:-

To authorize Mayor Randall to sign a support letter for the Ausable River Association grant application.

Trustee Holderied, Trustee Leon, Trustee Monroe and Trustee Devlin voted AYE.

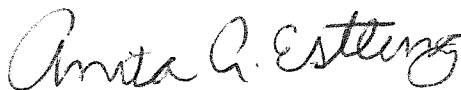
Correspondence

The mayor shared a congratulatory letter he received today from Vice President Mike Pence about Lake Placid athletes Lowell Bailey, Tim Burke and Andrew Weibrecht's contribution to the upcoming Winter Olympic Games.

ADJOURNMENT

With no further business to come before the Board, a motion to adjourn was made by Trustee Monroe, seconded by Trustee Devlin and the meeting was unanimously adjourned at 6:57 pm.

Respectfully submitted,



Anita A. Estling
Village Clerk