



**Village of Lake Placid
2018 Organizational and Regular Board Meetings
Monday, April 2, 2018**

Minutes of the Lake Placid Village Board of Trustees Organizational and Regular Meetings held on the above date at 5:00 pm in the Board Room on the first floor of the Municipal Hall, 2693 Main Street, Lake Placid, NY.

Present:	Craig Randall	Mayor
	Art Devlin	Deputy Mayor/Trustee
	Peter Holderied	Trustee
	Jason Leon	Trustee
	Scott Monroe	Trustee
	Paul Ellis	Treasurer
	Anita A. Estling	Clerk
	Janet Bliss	Attorney

Others Present:	Val Rogers	Ausable Valley Grange Farmer's Market
	Dan Rivera	Ausable Valley Grange Farmer's Market
	Griffin Kelly	ADK. Daily Enterprise
	Scott Bigelow	Taxi Driver
	Bill Kelly	

Mayor Randall opened the meeting at 5:00 pm and presided over the meeting starting with the Pledge of Allegiance.

So that the speakers would not have to sit through the Organizational Meeting, Mayor Randall offered for Val Rogers and Dan Rivera to make their presentation first.

Speakers

Val and Dan presented the Ausable Valley Grange proposal to move the Farmer's Market from its current location at St. Agnes School to Jewtraw Park, which they believe is a more suitable venue. The market would remain on Wednesdays, but the time would shift from morning to 2:00 pm – 6:00 pm. They are working with the Lake Placid-North Elba Historical Society who is supportive of the request in an effort to bring more activity to that side of the Village. They would be providing parking, bathroom availability and creating some children's programming around the market. There was some discussion and details have to be worked out regarding fees, trash removal, grass maintenance and insurance.

2018 Organizational Meeting
Village of Lake Placid
Monday, April 2, 2018

THE AUSABLE VALLEY GRANGE FARMER'S MARKET PARK USE REQUEST

Resolution #64 – 2018

On motion by Trustee Monroe, seconded by Trustee Holderied, the Board unanimously duly resolved as follows:-

To approve The Ausable Valley Grange Farmer's Market access to Jewtraw Park for their Wednesday Farmer's Markets during the 2018 season contingent on working out an appropriate agreement.

Trustee Devlin, Trustee Holderied , Trustee Monroe and Trustee Leon voted AYE.

TAXI DRIVER APPROVAL

Resolution #65 – 2018

On motion by Trustee Monroe, seconded by Trustee Holderied, the Board unanimously duly resolved as follows:-

To approve the taxi driver renewal application subject to the Clerk's office receiving the appropriate documentation confirming dismissal of alleged traffic violations.

Trustee Holderied , Trustee Monroe and Trustee Leon voted AYE. Trustee Devlin voted NAY.

There was some discussion about the applicant's three alleged traffic violations the last time he was driving taxi in the Village. The driver claims the violations were dismissed in court.

Mayor Randall opened the Annual Organizational Meeting at 5:24 pm.

ADOPT ROBERTS RULES OF ORDER

ORGANIZATIONAL RESOLUTION # 1- 2018

On motion by Trustee Monroe and seconded by Trustee Holderied, resolved to adopt Roberts Rules of Order as its parliamentary procedure for governing all Village Board Meetings.

Vote: AYE: __4__ NAY: __0__ ABSTAINED: __0__

ORGANIZATIONAL RESOLUTION #2 – 2018

APPOINTMENTS

Deputy Mayor

Present: Arthur J. Devlin

Expired 4/2018
1 year 4/2019

2018 Organizational Meeting
Village of Lake Placid
Monday, April 2, 2018

Village Clerk	Present: Anita A. Estling	Expires 4/2019
Village Treasurer	Present: Paul Ellis	Expires 4/2019
Deputy Village Treasurer	Present: Mindy Goddeau Proposed:	Expired 4/2018 1 year 4/2019
DPW Superintendent	Present: Brad Hathaway Proposed:	Expired 4/2018 1 year 4/2019
Chief Water/Waste Water Sewer Plant Operator	Present: Stuart Baird Proposed:	Expired 4/2018 1 year 4/2019
Village Attorney	Present: Janet Bliss Proposed:	Expired 4/2018 1 year 4/2019
Village Associate Justice	Present: Dean Dietrich Proposed:	Expired 4/2018 1 year 4/2019
Deputy Village Court Clerk	Present: Town of N. Elba Court Clerk Jennifer Mihill Proposed:	Expired 4/2018 1 year 4/2019
Administrative Committee	Present: Art Devlin and Peter Holderied Proposed:	Expired 4/2018 1 year 4/2019
Joint Youth Commission/ Liaison to LPCS	Present: Jason Leon Proposed:	Expired 4/2018 1 year 4/2019
Village Historian	Present: Beverley Reid Proposed: With Annual Compensation of \$1000.00	Expired 4/2018 1 year 4/2019
Village Audit Committee	Proposed: Board of Trustees Proposed:	Expired 4/2018 1 year 4/2019
Local Government Liaison Committee	Present: Art Devlin and Craig Randall Proposed:	Expired 4/2018 1 year 4/2019
Joint Town/Village Community Development Bd	Present: Art Devlin and Craig Randall Proposed:	Expired 4/2018 1 Year 4/2019

2018 Organizational Meeting
Village of Lake Placid
Monday, April 2, 2018

On motion by Trustee Monroe and seconded by Trustee Leon, the Board resolved to accept and approve the Appointments noted above for 2018-2019.

Vote: AYE: 4 NAY: 0 ABSTAINED: 0

COMMISSIONERS APPOINTMENTS

ORGANIZATIONAL RESOLUTION #3 – 2018

a. Resignation of All Commissioners

On motion by Trustee Monroe, seconded by Trustee Holderied, the Board resolved to accept the resignation of all appointed Department Commissioners for the year 2018-2019, and further to approve a continuation of said policy of having Commissioners for the Electric Department, Department of Public Works, Police and Fire Department, with each commission having two (2) Board Members comprised of either two Trustees or one Trustee and the Mayor. The Mayor shall also serve as an ex-officio member of all commissions where he does not serve as a member.

Vote: AYE: 4 NAY: 0 ABSTAINED: 0

b. Appointment of Commissioners for 2018-2019

I, Craig H. Randall, Mayor of Lake Placid Village, Inc., do hereby make the following commissioner appointments for the ensuing official year of 2018-2019:

PUBLIC WORKS

DPW Department and Electric Department:

Trustee Peter Holderied Trustee Jason Leon Trustee Scott Monroe

PUBLIC SAFETY

Police Department and Fire Department:

Trustee Art Devlin Trustee Scott Monroe

ORGANIZATIONAL RESOLUTION #4 – 2018

On motion by Trustee Monroe, seconded by Trustee Holderied, the Board resolved to accept and approve the Commissioners' appointments noted above for 2018-2019.

Said trustees may receive an annual salary for services as Trustees and Commissioners of Lake Placid Village, Inc. in the following amounts, if they so desire:-

Mayor:	\$6,801.04 Annually
Trustee:	\$5,456.40 Annually

The same are fixed for the official year beginning on April 2, 2018 and for each successive year thereafter, until such time as said schedule of annual salaries is changed by the Village Board of Lake Placid Village, Inc. The same are to be paid in monthly installments on the fulfillment of the duties of such Trustees and Commissioners pursuant to Section 83 of the Village Law. The monthly installments are to be in cooperation with the New York State Retirement System.

ORGANIZATIONAL RESOLUTION #5 – 2018

On motion by Trustee Monroe, seconded by Trustee Leon, the Board resolved to approve the Commissioners' compensation as noted above for 2018-2019.

Vote: AYE: ____ 4 ____ NAY: ____ 0 ____ ABSTAINED: ____ 0 ____

PROCEDURAL ITEMS

1. That the Village Board approves annual permits for horse carriage rides, dogsled rides, and/or similar enterprising events within the Village and on Mirror Lake from the Annual Meeting of April 3, 2017 until the next annual meeting on April 2, 2018 at fees, rates and conditions determined by the Village Board.
2. That the Village Clerk provides a complete copy of the minutes of each regular and special Board meetings to be given to each Trustee of the Board prior to the next regularly scheduled Village Board Meeting.
3. That the Village Clerk continues to perform the audit duties, without additional compensation, pursuant to Village Law Section 4-402. No money shall be paid from the treasury of the Village, except by audit and allowance by the Board of Trustees and an order designating the fund signed by the Mayor and countersigned by the Clerk. Bills with a discount will be processed to take advantage of the least cost to the Village.
4. That the Policy of the Board for the coming year be that all checks are subject to either the signature of the Village Treasurer or Deputy Treasurer, or in the absence of the Treasurer or Deputy Treasurer, the Mayor, or the Deputy Mayor (in the absence of the Mayor), and that a certified copy of this resolution shall be forwarded to NBT Bank, Champlain Bank and Adirondack Bank, official depositories, as notice of such authorization pursuant to the provisions of Section 4-408(c) of the Village Law.
5. That the Village Treasurer prepares a monthly report of all funds with the exception of the last month of the Village fiscal year-end which shall be a draft report and these statements shall be presented monthly to each village board member.
6. That the total amount of unpaid Village taxes set forth in an accounting by the Village Treasurer be collected by the County of Essex, State of New York, pursuant to the

2018 Organizational Meeting
Village of Lake Placid
Monday, April 2, 2018

County of Essex Local Law No. 3 of the year 1979 entitled "A Local Law Providing for the County of Essex to Collect Delinquent Taxes for All Villages Situate in Essex County." The Village Treasurer will return the tax forms to the Board of Trustees November 1st in an accounting to the Village Board, and then forward forms (including base tax plus penalty) to the Essex County Treasurer on November 15th of each year.

7. That the Village Treasurer be appointed at least annually, and at such other times as may be appropriate including changes of the officeholders, to provide for an audit of each Village Justice Record of Accounts.

ORGANIZATIONAL RESOLUTION # 6 – 2018

On motion by Trustee Monroe seconded by Trustee Holderied, the Board duly resolved to accept and approve the Procedural Items noted above for 2018-2019

Vote: AYE: 4 NAY: 0 ABSTAINED: 0

VILLAGE POLICIES

Each Policy listed below has been individually reviewed with recommended amendments as noted:

Workplace Violence Prevention Policy
Anti-Discrimination and Harassment (Including Sexual Harassment)
Code of Ethics Policy
Senior Water/Sewer Rate Policy
Credit Card Policy
Travel Policy
Flag Hanging Policy
Utility Billing Adjustment Policy
Hiring of Retired Employees Policy
Procurement Policy
Purchasing Policy
Manual Checks Policy
Cash Management and Investment Policy
Mid's Park Use Policy
Inactive Records Storage Policy and Guidebook
Electronic Signature Policy
Post-Issuance Compliance Procedure and Policy
Controlled Substances and Alcohol Testing Policy

2018 Organizational Meeting
Village of Lake Placid
Monday, April 2, 2018

ORGANIZATIONAL RESOLUTION #7 – 2018

On motion by Trustee Holderied, seconded by Trustee Devlin, the Board resolved to reaffirm the Village Policies listed above for 2018-2019 without change, with the exception of the Mid's Park Use Policy and the Credit Card Policy which were amended as follows:

Village of Lake Placid
Use of Mid's Park Policy

For Weddings, Concerts and/or Other Events:

\$100 refundable clean-up deposit

Insurance Certificate and Hold Harmless Agreement (See Attached).

No chairs or tents or any other items with spikes may be driven in the ground – suggest lawn chairs only due to new sub-surface irrigation system.

No signs, posters, sandwich boards permitted.

No solicitation of any kind.

No alcoholic beverages of any kind.

No group or organization will be permitted to use Mid's Park more than twice a year, except upon specific approval by the Village Board.

A table in an area designated by the Village of Lake Placid may be used by any community benefit organization or entity granted permission to use Mid's Park. Items may be sold or distributed from the table area only, for the benefit of that organization.

Request for donation in any monetary amount to the ACT "Endowment for Placid Parks and Playgrounds".

2018 Organizational Meeting
Village of Lake Placid
Monday, April 2, 2018

Village of Lake Placid Credit Card Policy

All credit card accounts must be authorized by the Village Board.

The Village of Lake Placid has the following credit card accounts:

NBT Visa Cards:

Mayor	Credit Limit of \$10,000.00
Village Clerk	Credit Limit of \$10,000.00
Electric Superintendent	Credit Limit of \$10,000.00

ExxonMobil Gas Cards:

Electric Superintendent
DPW Superintendent
Police Chief

All issued credit cards will be the responsibility of the designated card holder and will be in his/her custody or filed in the Village Clerk's office.

A Village credit card shall be used only for official business of the Village and may not be used for any personal purchases, or for the purchase of alcohol.

It is understood that any unauthorized expenditures to the issued credit cards will be the responsibility of the designated card holder and will be reimbursed to the Village by the card holder within seven (7) days of the receipt.

Detailed receipts associated with the card will be turned into the Village Clerk within seven (7) days of the receipt with details of the charges noted on the receipt. In the event that a computer receipt is generated the person using the card must sign the receipt before it is given to the Village Clerk.

Cards may be used for the purchase of necessary items for Village business such as gas, reservations for approved travel and meals, and telephone or on-line orders. Receipts will be secured and attached to the bills for payment.

All credit card bills will be approved for payment by the Village Board through the audit process at each board meeting.

Vote: AYE: ____4____ NAY: ____0____ ABSTAINED: ____0____

2018 Organizational Meeting
Village of Lake Placid
Monday, April 2, 2018

MEDIA AND BANK DESIGNATIONS

ORGANIZATIONAL RESOLUTION # 8 – 2018

On motion by Trustee Monroe, seconded by Trustee Leon, the Board designated the Lake Placid News and Adirondack Daily Enterprise as the official newspapers of the Village of Lake Placid, and designated the Radio Station WSLP (93.3fm) as the official radio station of the Village of Lake Placid for a period of one year.

Vote: AYE: 4 NAY: 0 ABSTAINED: 0

ORGANIZATIONAL RESOLUTION #9 – 2018

On motion by Trustee Holderied, seconded by Trustee Monroe, the Board duly resolved to designate NBT Bank, Champlain Bank and Adirondack Bank as depositories for the funds of Lake Placid Village, Inc. for one year as provided for in Section 4-412 (3 & 2) of the Municipal Law.

Vote: AYE: 4 NAY: 0 ABSTAINED: 0

The Mayor reported that the Village has undertaken a project to identify Village fees charged and a tentative list of such fees. When complete it will be brought to the Village Board for approval and posted on the website for the general public.

With there being no further comments from any Board Members, a motion to adjourn the Organizational Meeting was made by Trustee Holderied, seconded by Trustee Devlin and Mayor Randall closed the Annual Organizational Meeting at 5:55 pm.

REGULAR BOARD MEETING

Mayor Randall resumed the Regular Board meeting at 5:55 pm.

Clerk Items

MARCH 5, 2018 VILLAGE BOARD MINUTES

Resolution #66 – 2018

On motion by Trustee Holderied, seconded by Trustee Devlin, the Board unanimously duly resolved as follows:-

To accept the March 5, 2018 Board Minutes as prepared and presented by the Village Clerk.

Trustee Devlin, Trustee Holderied and Mayor Randall voted AYE. Trustee Leon and Trustee Monroe abstained.

2018 Organizational Meeting
Village of Lake Placid
Monday, April 2, 2018

MEUA SEMI-ANNUAL MEETING, APRIL 11-12, 2018 IN E. SYRACUSE

Resolution #67 - 2018

On motion by Trustee Monroe, seconded by Trustee Holderied, the Board duly resolved as follows:-

To authorize Superintendent Kimball Daby, Mark Pratt and Mindy Goddeau to attend the MEUA Semi-Annual Meeting on April 11 and 12, 2018 in East Syracuse, NY, with approved expenses paid.

Trustee Devlin, Trustee Leon, Trustee Monroe and Trustee Holderied voted AYE

DESIGNATION OF KIMBALL DABY AS A DELEGATE FOR LAKE PLACID AT MEUA SEMI-ANNUAL MEETING

Resolution #68 – 2018

On motion by Trustee Devlin and seconded by Trustee Leon, the Board duly resolved as follows:

At a regular meeting of the Village Board of the city/Town/Village of Lake Placid, New York, held on April 2, 2018, the following resolution was adopted:

Moved by Art Devlin, seconded by Joan Leon.

WHEREAS, the Village Board of the City/Town/Village of Lake Placid, New York, is a municipal member of the Municipal Electric Utilities Association of New York State, and

WHEREAS, the Semi-Annual Meeting of the Municipal Electric Utilities Association of New York State has been called on April 11 and April 12, 2018 to be held at the Embassy Suites Hotel, 6646 Old Collamer Rd., East Syracuse, New York, 13057 and,

WHEREAS, in accordance with the bylaws of the Municipal Electric Utilities Association of New York State, each municipal member may cast one vote on each transaction properly brought before this meeting,

NOW THEREFORE BE IT RESOLVED, that Kimball Daby be and is hereby designated as the accredited delegate of the City/Town/Village of Lake Placid, New York.

On roll call: Affirmative: 5 Negative: 0

I certify that this resolution was adopted by the Village Board of the City/Town/Village of Lake Placid, New York on the 2nd day of April, 2018.

Cynthia Anthony Esq.
Signature

Village Clerk
Title

2018 Organizational Meeting
Village of Lake Placid
Monday, April 2, 2018

PUBLIC HEARING ON LAND USE CODE, MAY 7, 5:00 PM

Resolution #69 – 2018

On motion by Trustee Leon and seconded by Trustee Holderied, the Board duly resolved as follows:

To approve setting the date of Monday, May 7 at 5:00 pm in the Town of North Elba Town Hall First Floor Meeting Room for the Village public hearing on a proposed amendments to the Joint Village of Lake Placid/Town of North Elba Land Use Code.

Trustee Devlin, Trustee Leon, Trustee Monroe and Trustee Holderied voted AYE

This hearing would be to receive feedback on the proposals presented by the Community Development Commission regarding signage in the Village.

CORRECTION: 2018 LAKE PLACID MARATHON, JUNE 10, 2018

Resolution #70– 2018

On motion by Trustee Devlin and seconded by Trustee Leon, the Board duly resolved as follows:

To approve the 2018 Lake Placid Marathon to be run on June 10, 2018.

Trustee Devlin, Trustee Leon, Trustee Monroe and Trustee Holderied voted AYE

LAKE PLACID GARDEN CLUB BEACH HOUSE USE, JULY 29, 2018

Resolution #71 – 2018

On motion by Trustee Devlin, seconded by Trustee Leon, the Board duly resolved as follows:-

To authorize the Lake Placid Garden Club to use the sidewalk and entranceway directly in front of the Beach House on July 29, 2018 to sell tickets for their tour and raise money for the organization.

Trustee Devlin, Trustee Leon, Trustee Monroe and Trustee Holderied voted AYE

2018 Organizational Meeting
Village of Lake Placid
Monday, April 2, 2018

LAKE PLACID CLASSIC, OCTOBER 6, 2018

Resolution #72– 2018

On motion by Trustee Leon, seconded by Trustee Monroe, the Board duly resolved as follows:-

To authorize the Lake Placid Classic to be run on October 6, 2018, beginning at 8:00 am on the same race course as prior years.

Trustee Devlin, Trustee Leon, Trustee Monroe and Trustee Holderied voted AYE

Moving the event to Columbus Day weekend last year allowed them to raise \$9,000 that was donated to Lake Placid Connecting Youth to Communities, which has in turn funded countless mini-grants to students as well as funding community events on youth topics.

DISPOSAL OF BEAUTIFIC ATION TRUCK, 1990 FORD PICKUP

Resolution #73 – 2018

On motion by Trustee Devlin and second by Trustee Holderied, the Board duly resolved as follows:

To approve Lake Placid Beautification to dispose of their 1990 Ford pickup truck that is insured by the Village.

Trustee Devlin, Trustee Leon, Trustee Monroe and Trustee Holderied voted AYE

ELECTRIC DEPARTMENT TRAVEL TO FAIRPORT, APRIL 9, 2018

Resolution #74 – 2018

On motion by Trustee Holderied and second by Trustee Monroe, the Board duly resolved as follows:

To approve an additional day of travel, April 9, 2018, for Kimball Daby and Mark Pratt to visit the Town of Fairport and observe that electric department's operations.

Trustee Devlin, Trustee Leon, Trustee Monroe and Trustee Holderied voted AYE

2018 Organizational Meeting
Village of Lake Placid
Monday, April 2, 2018

Treasurer Items

WARRANT AFFIDAVIT #17 – 2017-18

Resolution #75 - 2018

On motion offered by Trustee Holderied, seconded by Trustee Leon, the Board resolved as follows:-

To approve the payment of Warrant Affidavit #17 – 2017-18 as submitted by the Village Treasurer and reviewed by Trustee Devlin. The affidavit is included below:-

LAKE PLACID VILLAGE, INC.

2693 Main Street, Lake Placid, New York 12946
Phone: 518-523-9952, Fax: 518-523-1362
www.villageoflakeplacid.ny.gov

AFFIDAVIT #17 2017-2018

We, the undersigned, acting as a Board of Auditors to the Village of Lake Placid, NY do approve that the Village Treasurer is authorized to issue checks as per the presented and approved Warrant and is also authorized to make the following transfers as listed below based on the warrants approved at the Board Meeting on April 2, 2018

Checks and bank drafts for 03/20/2018-04/02/2018 for Fiscal Year 2017-2018:
Check #'s 52416-52491, DOC #S: 340206-340294

<u>TOTAL WARRANT OF ITEMS PRESENTED:</u>		633,940.82
PLUS: UTILITY REFUND CKS =	\$	0.00
TOTAL WARRANT AND REFUNDS	\$	633,940.82

CREDIT – LISTED FUND CASH ACCOUNT		
GENERAL (A1) FUND: A1-0001-0200	-\$	112,333.16
HUD REVOLVING LOAN (CM) 0001-0200	-\$	0.00
ELECTRIC (EE) FUND: EE-0001-0200	-\$	475,101.31
WATER (FX) FUND: FX-0001-0200	-\$	34,997.95
SEWER (G3) FUND: G3-0001-0200	-\$	11,508.40
CAPITAL (H8) FUND: H8-0001-0200	-\$	0.00
TRUST & AGENCY (TA): TA-0001-0200	-\$	0.00

Date: April 2, 2018

[Signature], Mayor

[Signature], Trustee

[Signature], Trustee

[Signature], Trustee

[Signature], Trustee

Audit Review by: ART DEVLIN, Board Member Date: 4-2-2018

Attest: [Signature], Village Clerk

Trustee Leon, Trustee Holderied, Trustee Monroe and Trustee Devlin voted AYE.

2018 Organizational Meeting
Village of Lake Placid
Monday, April 2, 2018

Old Business

Cryptocurrency continues to be a topic of conversation. We have received information about the City of Plattsburgh's efforts to curtail that industry through a land use code change, which Janet is investigating. A NYPA article has come out with them taking the position that they will temporarily cease to process any new economic development electric applications from entities that consume certain amounts of electricity per year. They have also placed a moratorium on high density loads. The Village will continue to investigate, and consider a public hearing to adopt a provision to the Village/Town land use code to place a moratorium on the development of that type of industry in the 12946 footprint until we have a better understanding or the 18 months runs out.

Mayor's Items

Contractors began work this morning on the High Peaks Resort property portion of the sewer project. There was also a meeting with the contractor and sub-contractor who are working on the slip lining and word on that project was encouraging that it should not take very long.

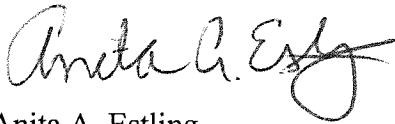
The Eminent Domain hearing regarding the Adirondack Experience property was last week. The panel of judges' ruling is expected in approximately four to six weeks.

The Village Board would like to officially recognize the work of Denny Allen at the Olympic Center and thank him upon his upcoming retirement for the tremendous service that he's provided to the community over the years.

ADJOURNMENT

With no further business to come before the Board, a motion to adjourn was made by Trustee Monroe, seconded by Trustee Devlin and the meeting was unanimously adjourned at 6:39 pm.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Anita A. Estling".

Anita A. Estling
Village Clerk